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MINUTES  
AVOCA PLANNING COMMISSION  
REGULAR PLANNING MEETING  
NOVEMBER 15, 2022

**Pledge of Allegiance**

**Moment of Silence**

**Public Forum**

None

**Call to Order – 6:30 pm**

Meeting was called to order by Chairman Alvarenga

**Commission Members; Roll Call**

Oscar Alvarenga, Chairman – Present  
Kim Whitehorn, Co-Chairmen - Present  
Rachel Etoll, Secretary - Present  
Shelly DePue - Present  
John FASTER - Absent

**Planning Commission Staff:**

Robert Whitehorn, Mayor – Present  
Nanette Barnes, Recorder/Treasurer – Present  
Tim DePue, Zoning Official – Present

**Guests:**

Franklin Miller	Adam Holland	Harvey Roeder III
Jeannie Rollins	Traci Holland	Mallory Roeder

**Declaration of Quorum**

Chairman Alvarenga declared a quorum was present

**Consent of Agenda:** Shelly DePue made a motion for consent of agenda. Seconded by Co-Chairman Whitehorn. Discussion; none. All approved. Motion carried.

**Approval of Minutes:**

Co-Chairman Whitehorn made a motion to accept the September 2022 minutes as written. Seconded Shelly DePue. Discussion; none. All approved. Motion carried.

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**Old Business:**

1. Zoning Book: A motion was made by Secretary Etoll to table changes to the Zoning Book until the December Planning meeting seconded by Co-Chairman Whitehorn. Discussion: None. All approved. Motion passed.

**New Business:**

1. Hidden Forrest Sub-Division; Discussion was held concerning setting water on the streets in the subdivision. Mr. Miller states he was aware of the situation, and will be fixing this issue.
2. Tall Trees Sub-Division; A motion was made by Secretary Etoll to deny Phase I and II due to incomplete information, seconded by Co-Chairman Whitehorn. Discussion: the planning members explained to Mr. Miller, he needs to have water, electric and fire hydrants on plans. All approved. Motion passed.
3. Lot Line Adjustment – Russell & Mary Lane: Holland/ Roeder; A motion was made by Co-Chairman Whitehorn and seconded by Shelly DePue to approve the lot line adjustment at Russell & Mary Lane. Discussion: None. All approved. Motion passed. Motion passed.

**Announcements**

1. Christmas Parade scheduled for December 3, 2022
2. Fire Department Christmas Party scheduled for December 9, 2022 (VFW 6:30 pm)
3. Council Meeting scheduled for Tuesday, December 13, 2022
4. Planning Meeting scheduled for December 20, 2022
5. Board of Zoning meeting is scheduled for December 20, 2022


**Adjournment**

A motion was made by Co-Chairman Whitehorn and seconded by Secretary Etoll to adjourn meeting at 6:47 pm. Discussion: none. All approved. Motion carried.

Respectfully submitted,

Nanette Barnes  
Recorder/Treasurer

Approved \_\_\_\_\_

  
Oscar Alvarenga, Chairman

Attested \_\_\_\_\_

  
Nanette Barnes, Recorder/Treasurer

\*\*\*\*\*Recorder was started a few minutes into the meeting\*\*\*\*\*