



P . O . Box 160 Avoca, Arkansas 72711

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MINUTES  
TOWN OF AVOCA  
REGULAR COUNCIL MEETING  
FEBRUARY 12, 2019

**Council Roll Call – by Rec/Tres. Barnes**

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Thomas O'Dell, Kathy Hansen & Jordan Sullivan

Absent: Jay King

**Staff**

Town Attorney: Ed McClure: Present

Zoning: Larry Parrish: Present

**Guests**

James Stephenson

Jim Mills

Linda Eckard

Jeannie Rollins

Fire Chief Frankie Elliott

Assistant Fire Chief Jeromy Metcalf

**Public forum**

James Stephenson asked the council, with the towns help, he would like to build a BMX park inside the town park or on town property. Ald. Hansen asked to amend the agenda, and add the BMX park under parks.

**Declaration of quorum** - Mayor Whitehorn declared a quorum was present

**Call to order** – Meeting was called to order by Mayor Whitehorn at 6:30 pm

**Pledge of Allegiance**

**Moment of silence**

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**Consent of Agenda**

**Consent of minutes for council meeting**

January 8, 2019

**Financial statement**

January 2019

**Staff Report – Rec/Tres. Barnes**

1. Avoca Fire & Rescue
  - a. Monthly Report; January 2019; 28 Calls
2. NEBCO EMS
  - a. None
3. Facebook & Website: Updated regularly
  - a. Updating Website Page; Rec/Tres. Barnes informed council on the two quotes she received concerning updating the towns webpage. A motion was made by Ald. Sullivan to have Ron Bird with Design Works redo and update the town webpage. Seconded by Ald. Hansen. Discussion: concerning cost. Roll call; Ald. Hansen: yes, Ald. Sullivan; yes, and Ald. O’Dell: yes. All approved. Motion carried.
4. Business Permits (6 Renewal & 1 New) as of January 31, 2019
  - Acacia Cabinets (New)
  - Avoca Boat & RV Storage
  - Avoca Quarry/APAC-Central LLC.
  - Hoss’s RV Repair & Restoration
  - Pinnacle Lawns LLC.
  - Two Sisterz Liquor
  - Wingate Outdoor Advertising
5. Building Permits – as of January 31, 2019
  - a. None

**Committee Reports:**

1. *Planning commission – Acting Chairmen James Mills*
  - a. January 15, 2019 Planning Meeting was canceled due to lack of quorum
  - b. February 13, 2019 Public Meeting to discuss Study Zoning Codes
    - i. Rewrite code defining # of members on Commission and how appointed
    - ii. Temporary signs
    - iii. Driveway culverts and drainage
  - c. Appoint Thomas O’Dell to Planning Commission & Board of Zoning; A motion was made by Ald. Hansen to have Thomas O’Dell serve on the Planning Commission. Seconded by Ald. Sullivan. Discussion: none. Roll call; Ald. Sullivan; yes, Ald. O’Dell: yes, and Ald. Hansen: yes. All approved. Motion carried.
  - d. February 19, 2019 meeting is canceled due to lack of agenda. Next meeting is scheduled for March 19, 2019

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2. *Board of Zoning Adjustments– Acting Chairmen James Mills*
  - a. January 15, 2019 Planning Meeting was canceled due to lack of quorum
  - b. February 19, 2019 meeting is canceled due to lack of agenda. Next meeting will be March 19, 2019.
3. *Zoning and code enforcement – Larry Parrish*
  - a. 14745 Smith Ridge Road; Zoning Official Parrish, is working with a resident who lives in the towns planning area. New owners would like to start a business at this location. The property isn't zone for businesses.
  - b. Ruiz property – Tucks Chapel Road; Cease & Desist – Town Attorney McClure is trying to work with the Sheriffs Dept. and Benton County Prosecutors Office to see if they will help the town prosecute and collect fines owed.
  - c. Platz Property – Rader Road; Zoning Official Parrish, gave property owners more time to clean up their property, they have until February 25th.
  - d. Council instructed Zoning Official to pursue residents who are out of compliance.
4. *Streets – Ald. Sullivan*
  - a. Road damage due to flooding - Woods Lodge & Rader Road
    - i. FEMA Update; NEC has started working on Woods Lodge & Rader Road.
  - b. Water is coming up and over the road on Prairie Creek Road and Main. This area needs to be re-channelized. Ald. Sullivan received an estimate of (\$500.00) five hundred dollars. Council agrees this will fall under the Mayors purview.
  - c. Bike Races: Bike races and bike events discussed. A motion was made by Ald. Sullivan and seconded by Ald. O'Dell to limit the bike races/events to three times a year and to go back to the original agreement. Discussion: Pros and cons were discussed concerning the biking events\races. An amendment to the motion was made by Ald. Sullivan, any and all bike race\event must also have sanctioned approval from council. Seconded by Ald. O'Dell. Discussion; races already approved and closing of the streets. Bike Coordinator will need to come back for final approval on any previously approved events. Roll call; Ald. O'Dell: yes, Ald. Hansen: yes, and Ald. Sullivan; yes, All approved. Motion carried. Rec/Tres. Barnes will contact Jason Evens to inform him of the council decision.
5. *Park – Ald. Hansen*
  - a. Steam Whistle Depot
    - i. Grant
    - ii. Landscaping & Water; Ald. Sullivan informed council he got an estimate of (\$2000.00) two thousand dollars for dirt work & SB2 at the new pavilion. Council agrees this will fall under the Mayors purview. Ald. Hansen informed council she received an estimate for landscaping of (\$3142.50) three thousand, one hundred forty-two dollars and fifty cents. Council agrees this will also fall under the Mayors purview. Rec/Tres. Barnes informed council, BCWD #1 fee has been paid and water will be run to the new pavilion.
  - b. Cracks on trails and Town Hall parking lot have been sealed.



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- c. Girl Scouts; Cookie Sales; Rec/Tres. Barnes informed council, Brandy Thiele has asked permission to allow her girl scout troop 5064 to sell cookies up at the new Steam Whistle Depot pavilion for 4 hours on Saturday and/or Sundays in March. Council agreed. Town Attorney to write up guide lines for future events.
  - d. BMX Park: Questions were asked to and answered by James Stephenson concerning the BMX park that he would like to build on Avoca park property. Mayor Whitehorn recommends a BMX committee to see if the town has any property that can be used for a BMX park.
6. *Impact Fees – Ald. Hansen*
- a. Capitalization Policy – no update
7. *Future of Avoca – Ald. Hansen*
- a. New Businesses – No update
  - b. Annexation – Ald. Hansen showed council members the letter and flier that has been written and is ready to be sent out to residents.
8. *Food Trucks – Ald. Hansen*
- a. Leases – No updates
9. *Farmers Market – Ald. Hansen*
- a. Leases & Getting set up; On January 30<sup>th</sup>, Ald. Hansen and Rec/Tres. Barnes met with Becky Hedden to get the Farmers Market started up at the Steam Whistle Depot Park. An opening date and hours have tentatively been set for April 27<sup>th</sup> to October 26<sup>th</sup> from 8:00 am to 1:00 pm.
10. *Personnel – Ald. King (Absent)*
- a. Open Positions on Council & Planning
  - b. Nanette off; February 25<sup>th</sup> thru February 28, 2019
11. *Transportation Alternatives Program (TAP) – Avoca Heritage Trail – Ald. Hansen*
- a. Update – None

**Old Business**

- 1. None

**New Business**

- 1. None

**Mayor for the Good of the Town**

Mayor Whitehorn, informed council he went to an ARDOT meeting, concerning turnouts on Hwy 62 and 2<sup>nd</sup> Street. He will keep them updated as he gets more information.

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**Announcements**


1. Special Planning Meeting scheduled for Wednesday February 13, 2019
4. Planning & Board of Zoning meeting is scheduled for March 19, 2019
5. Office closed February 25<sup>th</sup> thru February 28<sup>th</sup>
6. Council Meeting scheduled for Tuesday March 12, 2019

**Adjournment:** A motion was made by Ald. Hansen and seconded by Ald. Sullivan to adjourn meeting at 7:55 pm. Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes  
Recorder-Treasurer

Approved

  
\_\_\_\_\_  
Mayor Robert Whitehorn

Attest

  
\_\_\_\_\_  
Recorder/Treasurer Nanette Barnes