



P . O . Box 160 Avoca, Arkansas 72711

Phone/ Fax 479-621-5921

MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
JANUARY 8, 2019

Oath of Office: Jay King; Aldermen, Position 5, Kathy Hansen; Aldermen, Position 1 & Jordan Sullivan; Aldermen, Position 2 were sworn in by Rec/Tres Barnes.

Executive Session: Mayor Whitehorn called an executive session and asked all members of the public to exit the room. Rec/Tres Barnes turned off the recorder before exiting the room.

Meeting opened to the public: At this time, Rec/Tres Barnes turned the recorder back on. A motion was made by Ald. Sullivan and seconded by Ald. King to appoint Thomas O'Dell as Aldermen, Position 3. Discussion; none. Roll call: Ald. King; yes, Ald. Hansen; yes and Ald. Sullivan; yes. All approved. Motion carried. Thomas O'Dell was sworn in by Rec/Tres Barnes.

Council Roll Call – by Rec/Tres. Barnes

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Jay King, Thomas O'Dell, Kathy Hansen & Jordan Sullivan

Staff

Town Attorney: Ed McClure: Present

Zoning: Larry Parrish: Present

Declaration of quorum - Mayor Whitehorn declared a quorum was present

Call to order – Meeting was called to order by Mayor Whitehorn at 6:30 pm

Pledge of Allegiance

Moment of silence

Guests

Keith Coleman

Lance Shook

Jason Evans

Jim Mills

Billy Parrish

Jeannie Rollins

Jeannie Varnell

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Public forum

Keith Coleman and Lane Shook wanted to introduce themselves to the council. They are interested in renting the Rose Street Warehouse.

Jeannie Varnell made a comment concerning being late, and felt she was overlooked for the Aldermen position.

Jason Evans asked for approval on dates for upcoming bike races dated; March 20th, April 10th, May 1st and May 21nd. Ald. Hansen asked to place Bike Races under parks on the agenda.

Ald. Thomas O'Dell informed council, he went to the sawmill where the wood was purchased for the Steam Whistle Depot pavilion, to express the towns sympathy concerning the loss of the owner's daughter and to thank them for going above and beyond in helping the town with this project.

Consent of Agenda

Consent of minutes for council meeting

December 4, 2018

December 11, 2018

Financial statement –December 2018

Staff Report – Rec/Tres. Barnes

1. Avoca Fire & Rescue
 - a. Monthly Report; December 2018; 44 calls
2. NEBCO EMS
 - a. None
3. Facebook & Website: Updated regularly
 - a. Council has asked Rec/Tres Barnes to look into a website where we have more control over when and how things are put on the town webpage.
4. Business Permits (10 Renewal & 1 New) as of January 3, 2019
 - Ashby Street Outdoor
 - Avoca One Stop
 - Beaver Storage & Warehouse, LLC
 - Boat Dock World
 - Charley's Tree Service
 - Chrysalis Studio's
 - Dollar General #15209
 - Freedom Fire Pro. LLC
 - Goodwood, Inc.
 - John's Lawn Maintenance
 - Two Feathers Transport (New)
5. Building Permits – as of January 3, 2019
 - a. John Zito; 839 Old Wire Road – 1000 sq. ft Addition to Commercial Workshop

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Committee Reports:

1. *Planning commission – Ald. King*
 1. Study Zoning Codes, Utility easements & town beautifications/maintenance; No Update
 2. Rewrite code defining # of members on Commission and how appointed; No Update
 3. Etoll Lot Split; Approved on December 18, 2018
2. *Board of Zoning Adjustments– Ald. King*
 - a. Next meeting – January 15, 2019 after the Planning Meeting
3. *Zoning and code enforcement – Larry Parrish*
 - a. 62 Truck Stop; Official Parrish states property has been cleaned; file is closed.
Warpspeed; Zoning Official Parrish states Warpspeed property has been cleaned and the property has been sold; file is closed.
Ruiz property; Zoning Official Parrish states the property is looking cleaned up. Attorney McClure informed council Zoning Official Parrish & Rec/Tres. Barnes need to file a complaint with the Benton County Sheriff Department concerning compliance & fines.
Avoca Tire Shop; Jose Orellana – Attorney McClure informed council, Mr. Orellano has made a final payment toward his fines; file is closed.
4. *Streets – Ald. Whitehorn*
 - a. Road damage due to flooding
 - i. Contract between the Town of Avoca and NEC Inc. has been sent to NEC Inc.
 - ii. FEMA Update –FEMA has given the town an extension to have work completed; March 1, 2019.
 - iii. Ald. Hansen mentioned there are a few areas that have some pot holes. Rec/Tres. Barnes will call to have the potholes fixed and to seal the cracks on the trails & Town Hall parking lot.
5. *Park – Ald. Hansen*
 - a. Steam Whistle Depot
 - i. Grant – No update
 - ii. Working on sign for pavilion
 - iii. Ald. Hansen is talking to John Zito Landscaping concerning trees and shrubs to be planted
6. *Impact Fees – Ald. Hansen*
 - a. Capitalization Policy - No update
7. *Future of Avoca – Ald. Hansen*
 - a. New Businesses – No update
 - b. Annexation – No update
8. *Food Trucks – Ald. Hansen*
 - a. Leases – Ald. Hansen checked with the Pea Ridge Food Trucks. Their leases are arranged with property owners not with the town. She would like to lease spots per individual food trucks along with a yearly business license. Council agreed.

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9. *Farmers Market – Ald. Hansen*

- a. Leases & Getting set up; On January 30th, Ald. Hansen and Rec/Tres. Barnes are meeting with Becky Hedden to get the Farmers Market started up at the Steam Whistle Depot Park.

10. *Bike Races – Ald. Hansen*

Council informed Jason Evans that the town has received numerous complaints concerning the park and street being blocked off for the bike course that was held in December. Prior to future events, Jason Evans has agreed to meet with Ald. Hansen to address setting up the course in a different manner, so residents of the town can enjoy the park.

11. *Personnel – Rec/Tres. Barnes*

- a. Nanette Barnes off; December 24th thru January 2nd

12. *Transportation Alternatives Program (TAP) – Avoca Heritage Trail – Rec/Tres. Barnes*

- a. Rec/Tres. Barnes updated council members on the meeting that was held with herself, Dennis Pinkley & Tim Mays with ESI Engineering. Council has agreed to have the trail go to Orchard and to place conduits along the trail for future lights.

Old Business

1. Agreement with Avoca Extension Homemakers Club; Ald. O'Dell informed the council, Ron Herrington finished surveying the property and the lot adjustment is on the January Planning Commissions agenda.

New Business

1. New Contract with Waste Management; Mayor Whitehorn informed council members, the current contract with Waste Management doesn't expire until 2020. At that time, the town will decide on a new trash service for the town or to continue with Waste Management.
3. Warehouse Rental; Rec/Tres. Barnes informed council she has received three different companies that would like to rent the Rose Street Warehouse. Council has decided to rent the building to Coleman-Bass Trucking.
4. Resolution 1-19; Meeting Rules – Attorney McClure read Resolution No. 1-19 in its entirety. A motion was made by Ald. Hansen to accept Resolution No. 1-19 on its first and final reading. Seconded by Ald. King. Discussion: none. Roll call; Ald. King: yes, Ald. O'Dell: yes, Ald. Hansen: yes, and Ald. Sullivan: yes. All approved. Motion carried.
5. Resolution 2-19; Adopting the 2019 Budget - Attorney McClure read Resolution No. 2-19 in its entirety. A motion was made by Ald. Hansen to accept Resolution No. 2-19 on its first and final reading. Seconded by Ald. O'Dell. Discussion: none. Roll call; Ald. O'Dell: yes, Ald. Hansen: yes, Ald. Sullivan: yes, and Ald. King: yes. All approved. Motion carried.
6. Resolution 3-19; General Pay schedule - Attorney McClure read Resolution No. 3-19 in its entirety. A motion was made by Ald. O'Dell to accept Resolution No. 3-19 on its first and final reading. Seconded by Ald. Sullivan. Discussion: none. Roll call; Ald. Hansen: yes, Ald. Sullivan: yes, Ald. King: yes, and Ald. O'Dell: yes. All approved. Motion carried
7. Resolution 4-19; Posting Bylaws & Ordinances - Attorney McClure read Resolution No. 4-19 in its entirety. A motion was made by Ald. O'Dell to accept Resolution No. 4-19 on its first and final reading. Seconded by Ald. King. Discussion: none. Roll call; Ald. Sullivan: yes, Ald. King: yes, Ald. O'Dell: yes, and Ald. Hansen: yes. All approved. Motion carried

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Mayor for the Good of the Town

Mayor Whitehorn, assigned 2019 Committees

Parks – Ald. Hansen

Personal – Ald. King

Planning – Ald. O'Dell

Streets – Ald. Sullivan

Announcements

1. Planning Meeting scheduled for Tuesday January 15, 2019
2. Board of Zoning meeting is scheduled for January 15 2019
3. Council Meeting scheduled for Tuesday February 12, 2019
4. Office Closed February 18, 2019; Presidents Day
5. Office closed February 25th thru February 28th

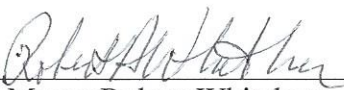
Adjournment

Adjournment: A motion was made by Ald. Sullivan and seconded by Ald. O'Dell to adjourn meeting at 8:12 pm. Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved



Mayor Robert Whitehorn

Attest



Recorder/Treasurer Nanette Barnes