



P . O . Box 160 Avoca, Arkansas 72711

Phone/ Fax 479-621-5921

MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
OCTOBER 8, 2019

Call to order

Meeting was called to order by Mayor Whitehorn

Pledge of Allegiance

Moment of silence

Public forum: None

Council Roll Call – by Rec/Tres. Barnes

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Jay King, Kathy Miller, Kathy Hansen & Jordan Sullivan

Absent: None

Open: Position 3

Staff

Present: Town Attorney: Edwin McClure

Zoning Official: Jim Mills

Guests

Kim Whitehorn

Jeannie Rollins

Shelly DePue

Tim DePue

Larry Parrish

Oscar Alvarenga

Declaration of quorum

Mayor Whitehorn declared a quorum was present

Executive Session

Mayor Whitehorn stated he had three (3) letters from residents who would like to serve on the Council. He called an executive session to discuss the appointment for Council Member; Position 3. Mayor Whitehorn asked all members of the public to exit the room. Rec/Tres Barnes paused the recorder before exiting the room.

Meeting opened to the public: At this time, Rec/Tres Barnes turned the recorder back on. A motion was made by Ald. Sullivan and seconded by Ald. Miller to appoint Oscar Alvarenga as Council Member; Position 3. Discussion; none. Roll call: Ald. King; yes, Ald. Miller; yes, Ald. Hansen; yes and Ald. Sullivan; yes. All approved. Motion carried. Oscar Alvarenga was sworn in by Rec/Tres Barnes. Mayor Whitehorn appointed Oscar Alvarenga to the Planning Commission.

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Consent of Agenda

Ald. Hansen made a motion for consent of agenda. Seconded by Ald. King. Discussion; none. Roll call: Ald. Miller; yes, Ald. Alvarenga; yes, Ald. Hansen; yes, Ald. Sullivan; yes, and Ald. King; yes. All approved. Motion carried.

Consent of minutes for council meeting

Ald. Hansen made a motion to accept the August minutes as written. Seconded by Ald. Sullivan. Discussion; none. Roll call: Ald. Hansen; yes, Ald. Sullivan; yes, Ald. King; yes, Ald. Miller; yes and Ald. Alvarenga; yes. All approved. Motion carried.

Financial statement

August 2019; Presented by Rec/Tres. Barnes

Staff Report – Rec/Tres. Barnes

1. Avoca Fire & Rescue
 - a. Monthly Report; of September 30, 2019; 45 Calls (EMS: 29, Fire: 9, Misc.: 1, MVA: 5, Roads: 1)
2. NEBCO EMS
 - a. None
3. Facebook & Website
 - a. Social Media Policy; Council was given a Social Media Policy written by Town Attorney McClure.
4. Business Permits (0 Renewal & 0 New) as of September 30, 2019
 - a. None
5. Building Permits – as of September 30, 2019
 - a. None
6. ACCRTA Class
 - a. Rec/Tres. Barnes updated council on the class she went to in September. She will look into ACOOP for the Town Emergency Management.
 - b. Work place threat management; a BC deputy will be at town meetings.
 - c. Census; the need for everyone to answer the census. It helps with taxes for the town.

Committee Reports:

1. *Planning commission – Chairmen James Mills*
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 - a. Zoning Book; Town Attorney Ed McClure is working on updating/rewriting the Zoning book.
 - b. Next meeting is scheduled for October 15, 2019
2. *Board of Zoning Adjustments– Chairmen James Mills*
 - a. Next meeting is scheduled for December 17, 2019
3. *Zoning and code enforcement – James Mills*
 - a. Violation notices are going to be sent out per Zoning Official Jim Mills.
4. *Inspections*
 - a. A committee meeting was set for October 15, 2019

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5. *Streets – Ald. Sullivan*
 - a. Road damage due to flooding - Woods Lodge & Rader Road
 - i. Tim Gehring with Arkansas Department of Management, came out and did the final inspection. This project has been closed.
 - ii. Mayor Whitehorn to contact Judge Moehring concerning the culvert at the end of Woods Lodge Road.

6. *Park – Ald. Hansen*
 - a. Steam Whistle Depot
 - i. Grant; No Update
 - ii. Apple Shed Award/Steam Whistle Pavilion Dedication; Ald. Hansen and Rec/Tres. Barnes have been working on the dedication of the Steam Whistle Pavilion and the Apple Shed Award dedication.
 - iii. Tables & Benches are being placed in the parks this week.
 - iv. Water Fountains; Tabled until 2020 budget
 - v. Fences: New fences were tabled until 2020 budget. The council agreed to take some of the wooden rail posts and rails from the Town Hall park to replace broken wooden rail posts and rails up at the Steam Whistle Pavilion.
 - vi. Food Trucks & Town Sign; No update

7. *Impact Fees – Ald. Hansen*
 - a. Capitalization Policy; Ald. Hansen and Rec/Tres. Barnes will meet to discuss Impact Fees.

8. *Future of Avoca – Ald. Hansen*
 - a. Annexation; No update

9. *Farmers Market – Ald. Hansen*
 - a. Last day of season is October 26, 2019

10. *Personnel – Ald. King*
 - a. Personnel Book; Rec/Tres. Barnes states council members have a hard copy of the handbook to take home and look over. Rec/Tres. Barnes informed council, the resolution will be on next month's agenda.

11. *Transportation Alternatives Program (TAP); Avoca Heritage Trail*
 - a. Update; Rec/Tres. Barnes updated council on the status of the trail. Ald. Hansen made a motion to remove the Town of Avoca from the TAP grant and discontinue the Heritage Trail. Seconded by Ald. Sullivan. Discussion; held concerning finances. Roll call: Ald. Sullivan; yes, Ald. King; yes, Ald. Miller; yes, Ald. Alvarenga; yes, and Ald. Hansen; yes. All approved. Motion carried. Rec/Tres Barnes to contact all involved.

Old Business

1. Mobile Home; Ald. Sullivan made a motion to discontinue the process of having the mobile home at 425 Sheppard Road removed. Seconded by Ald. Alvarenga. Discussion held concerning the towns options. Ald. Sullivan withdrew his motion with the condition, no other complaints are received concerning the mobile home. Ald. Alvarenga withdrew his second. Ald. Hansen made a motion to table this issue, and to keep this item on the agenda. Seconded by Ald. Alvarenga. Discussion; None. Ald. King; yes, Ald. Miller; yes, Ald. Alvarenga, Ald. Hansen; yes and Ald. Sullivan; yes. All approved. Motion carried.

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New Business

1. Ordinance No 122; Procedure for Citizen Participation at Council Meetings – A motion was made by Ald. Hansen to place Ordinance No 122; Procedure for Citizen Participation at Council Meetings on its first reading. Seconded by Ald. Sullivan. Roll call: Ald. Miller; yes, Ald. Alvarenga; yes, Ald. Hansen; yes, Ald. Sullivan; yes, and Ald. King; yes. All approved. Motion carried. Town Attorney McClure read the ordinance in its entirety. A motion was made by Ald. Hansen to accept Ordinance 122 on its first reading. Seconded by Ald. King. Discussion: None. Roll call; Ald. Hansen: yes, Ald. Sullivan: yes, Ald. King: yes, Ald. Miller: yes, and Ald. Alvarenga: yes. All approved, motion carried. A motion was made by Ald. Sullivan to suspend the rules and to place Ordinance 122 on its second reading by title only. Seconded by Ald. Hansen. Discussion: none. Roll call; Ald. Sullivan: yes, Ald. King: yes, Ald. Miller: yes, Aldermen Alvarenga: yes and Ald. Hansen; yes. All approved, motion carried. Attorney McClure read Ordinance 122 on its second reading by title only. A motion was made by Ald. Hansen to accept Ordinance 122 on its second reading by title only. Seconded by Ald. Alvarenga. Discussion: None. Roll call; Ald. King: yes, Ald. Miller: yes, Ald. Alvarenga: yes, Ald. Hansen: yes, and Ald. Sullivan: yes. All approved, motion carried. A motion was made by Ald. Hansen to suspend the rules and to place Ordinance 122 on its third and final reading by title only. Seconded by Ald. Sullivan. Discussion: None. Roll call; Ald. King: yes, Ald. Miller: yes, Ald. Alvarenga: yes, Ald. Hansen: yes, and Ald. Sullivan: yes. All approved, motion carried. Attorney McClure read Ordinance 122 on its third and final reading by title only. A motion was made by Ald. King to accept Ordinance 121 on its third and final reading by title only. Seconded by Ald. Sullivan. Discussion: none. Roll call; Ald. Miller: yes, Ald. Alvarenga: yes, Ald. Hansen: yes, Ald. Sullivan: yes, and Ald. King; yes. All approved, motion carried. A motion was made by Ald. Hansen to adopt the emergency clause on Ordinance 122. Seconded by Ald. Sullivan. Discussion: none. Roll call; Ald. Alvarenga: yes, Ald. Hansen: yes, Ald. Sullivan: yes, Ald. King: yes, and Ald. Miller: yes. All approved, motion carried.
2. Property next to Town Hall Park; Mayor Whitehorn informed council, the property next to the park is for sale and the Mayor would like to purchase the property and extend the park. A motion was made by Ald. Hansen to make an offer of \$5,500.00 (five thousand, five hundred dollars) for the property on Old Wire Road, next to the Town Hall park. Seconded by Ald. Sullivan. Discussion; held concerning price per acreage. Roll call; Ald. Alvarenga: yes, Ald. Hansen: yes, Ald. Sullivan: yes, Ald. King: yes, and Ald. Miller: yes. All approved, motion carried. Rec/Tres. Barnes will contact owners with the offer.

Mayor for the Good of the Town; None

Announcements

1. Apple Shed Award/Steam Whistle Dedication; Saturday, October 12, 2019
2. Planning Meeting scheduled for Tuesday, October 15, 2019
3. Craft Fairs; Oct 17, 18, 19 & 20th
4. Fall Clean-Up; Saturday, October 26, 2019
5. Trunk or Treat; Saturday, October 26, 2019
6. Council Meeting scheduled for Tuesday, November 12, 2019
7. Board of Zoning meeting is scheduled for Tuesday, December 17, 2019

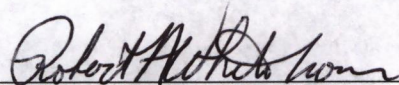
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Adjournment:

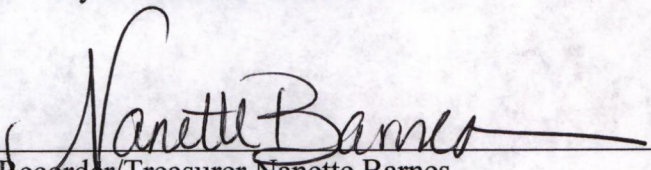
A motion was made by Ald. King and seconded by Ald. Sullivan to adjourn meeting at 7:33 pm.
Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved 

Mayor Robert Whitehorn

Attest 

Recorder/Treasurer Nanette Barnes