



P . O . Box 160 Avoca, Arkansas 72711

Phone/ Fax 479-621-5921

MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
MAY 12, 2020

Call to order

Meeting was called to order by Mayor Whitehorn

Pledge of Allegiance

Moment of silence

Public forum (Agenda item)

None

Council Roll Call – by Rec/Tres. Barnes

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Jay King, Kathleen Miller, Oscar Alvarenga & Kathy Hansen

Absent: ALD: Jordan Sullivan

Staff

Present: Town Attorney: Ed McClure

Zoning Official: Tim DePue

Guests

Jeannie Rollins

Declaration of quorum

Mayor Whitehorn declared a quorum was present

Consent of Agenda

Ald. Hansen made a motion for consent of amended agenda; Train Bridge was put under parks. Seconded by Ald. Alvarenga. Discussion; none. All approved. Motion carried.

Consent of minutes for council meeting

March 10, 2020; Ald. Hansen made a motion to accept the March minutes as written. Seconded by Ald. King. Discussion; none. All approved. Motion carried.

Financial statement

March 2020; Financial statement presented by Rec/Tres. Barnes. Ald. Hansen made a motion to accept the March Financials as presented. Seconded by Ald. Alvarenga. Discussion; none. All approved. Motion carried.

April 2020; Financial statement presented by Rec/Tres. Barnes. Ald. Hansen made a motion to accept the April Financials as presented. Seconded by Ald. Alvarenga. Discussion; none. All approved. Motion carried.

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Staff Report – Rec/Tres. Barnes

1. Avoca Fire & Rescue
 - a. Monthly Report; March 2020; 32 Calls (EMS: 23 Fire: 5, Misc.: 0, MVA: 4, Roads: 0)
April 2020; 45 Calls (EMS: 28 Fire: 10, Misc.: 3, MVA: 4, Roads: 0)
2. NEBCO EMS
 - a. None
3. Facebook & Website
 - a. Rec/Tres. Barnes informed council Facebook and Website are all up to date
4. Business Permits (4 Renewal & 0 New) as of April 30, 2020
 - Big Hammer Contractors, LLC
 - Choo-Choo's
 - Sunny & Hair
 - Theissen Fireworks
5. Building Permits – as of April 30, 2020
 - a. 342 Dancer Road; 1500 sq. ft garage/shop – Leonard & Mindi Stewart
 - b. 411 Sheppard Road; 1803 sq. ft home – SW Homes/Beau & Jennifer Scoville

Committee Reports:

1. *Planning commission – Chairmen Alvarenga*
 - a. Tract Split; 10811 Walkenbach Road – Tom Brittain: Passed
 - b. Tract Split; Landers Road – Craig Nelson: Passed
2. *Board of Zoning Adjustments– Chairmen Alvarenga*
 - a. None
3. *Zoning and code enforcement – Tim DePue*
 - a. Zoning Official DePue informed council he has been trying to contact a resident on Pearl concerning dumping in the ravine and also trying to find the person who is dumping debris on Tucks Chapel Road.
4. *Inspections*
 - a. Rec/Tres. Barnes is working with BC Risk management on the two building permits that have been issued.

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5. *Streets – Mayor Whitehorn*

- a. *Culverts & Ditches* – End of Woods Lodge Road is complete per Mayor Whitehorn. Mayor Whitehorn informed council the ditches along Old Wire Road are eroding, He proposes concreting and paving the ditches for \$44,719.17 (Forty-four thousand, seven hundred, nineteen dollars and seventeen cents). He will have this all done inhouse so no bids will be needed. A motion was made by Ald. Hansen to approve \$65,000.00 (sixty-five thousand dollars and zero cents) for this project. Discussion: held concerning the amount being approved. Ald. Hansen amended her motion to approve \$50,000.00. Seconded by Ald. King. Roll call; Ald. Miller, Ald. Alvarenga; yes, Ald. Hansen and Ald. King: yes. Motion carried.

6. *Park – Ald. Hansen*

- a. *Fences* – Ald. Hansen updated council on the progress of the fences being replaced around the town parks.
- b. *Farmers Market* – Rec/Tres Barnes updated the council; she has been in contact with Becky Heeden who is waiting to see what other towns are doing regarding Farmers Markets.
- c. *Grants* – Ald. Hansen is applying for a Fun Park Grant to add intensity to the town walking trail. Ald. Hansen is applying for a tree grant with the Walton Foundation. She is meeting with a representative on Monday May 25th to walk around the parks to see how many and what trees we could use.
- d. *Train Bridge* – Ald. Hansen states she had a resident call and ask about having a port a potty installed near the pavilion across from Town Hall and thought the Train Bridge would be a good place to put it. Rec/Tres Barnes to call A& M Railroad to see if the Town of Avoca has a lease agreement with the Railroad concerning the Train Bridge.

7. *Personnel – Ald. King*

- a. None

Old Business

1. None

New Business

1. *Trash Service* – Mayor Whitehorn informed council the towns contract with Waste Management is about to expire. Town Attorney and Rec/Tres. Barnes will work up a bid packet to be published.
2. *Clean-Up* – Mayor Whitehorn informed council the Town Spring Clean-up was canceled due to the Corona Virus.
3. *Election* – Rec/Tres. Barnes gave out election packets to council members.
4. *Audit* – Rec/Tres. Barnes informed council the Town of Avoca was audited for 2018 and 2019. There were two reportable findings; 1. Prenumbered checks were not issued on all disbursements. This was due to using a debit card for some purchases. Rec/Teres. Barnes is looking into getting the town a credit card that will be paid off every month by a prenumbered check per Auditors advice. A motion was made by Ald. Hansen to get a credit card for Mayor Whitehorn and Rec/Tres Barnes. Seconded by Ald. Alvarenga. Discussion: None. Roll call; Ald. Alvarenga; yes, Ald. Hansen; yes, Ald. King: yes, and Ald. Miller yes. Motion carried. 2. The fixed asset list was not up to date. Rec/Tres Barnes will have this updated in a reasonable time.

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Mayor for the Good of the Town

Public forum (Non-Agenda Item); 3 minutes

None

Announcements

1. Planning Meeting scheduled for May 19, 2020
2. Board of Zoning meeting is scheduled for Tuesday, May 19, 2020
3. Council Meeting scheduled for Tuesday, June 9, 2020

Adjournment:

A motion was made by Ald. King and seconded by Ald. Miller to adjourn meeting at 7:30 pm.
Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved 
Mayor Robert Whitehorn

Attest 
Recorder/Treasurer Nanette Barnes